

**JENNINGS COUNTY SCHOOL CORPORATION**  
**Central Administration Office Building**  
**Executive Session**  
**Regular Board Meeting Agenda**  
**June 12, 2025**

**Executive Session:** The Jennings County School Corporation Board of School Trustees met in executive session on June 12, 2025 at 5:30 p.m. in the Special Education Conference Room of the Jennings County School Corporation Central Administration Office Building, 34 West Main Street, North Vernon, IN 47265, to discuss the following in accordance with IC 5-14-1.5-6.1(b):

- (2B) For discussion of strategy with respect to the following:
  - (B) Initiation of litigation or litigation that is either pending or has been threatened specifically in writing. As used in the clause, “litigation” includes any judicial action or administrative law proceeding under federal or state law.
- (5) To receive information about and interview prospective employees.  
*IC 5-14-1.5-6.1(b)(5).*
- (10) When considering the appointment of a public official, to do the following:
  - (A) Develop a list of prospective appointees.
  - (B) Consider applications.
  - (C) Make one (1) initial exclusion of prospective appointees from further consideration.

Board members present were Dr. Amy Pettit, Pat Sullivan, Chelsea Morrison, Travis Shepherd and Mary Lynn Whitcomb. Cheryl Miller joined via phone. Superintendent Dr. Nicole Johnson, Administrative Assistant Carrie Manowitz and Lisa Hearne were also in attendance. Philip Marsh was not in attendance.

The Executive Session adjourned at 7:00 p.m.

**Regular Meeting:** The Board of School Trustees held its regular meeting in the Board Room of the Jennings County School Corporation Central Administration Office Building, 34 West Main Street, North Vernon, IN 47265. The meeting will begin at 7:00 p.m.

The following link was also available to live stream the Regular Board meeting from your home:

<https://youtube.com/live/IHqOzzOgR3c>

Board members present were Dr. Amy Pettit, Pat Sullivan, Chelsea Morrison, Travis Shepherd and Mary Lynn Whitcomb. Cheryl Miller was not in attendance. Superintendent Dr. Nicole Johnson, Administrative Assistants Carrie Manowitz, Todd Ebinger, Lisa Hearne and Board Executive Secretary Deb Johnson were also in attendance. Philip Marsh and Mandy Sullivan were not in attendance.

This meeting was a meeting of the School Board in public for the purpose of conducting the School Corporation's business and it is not to be considered a public community meeting. There will be time for public participation as indicated by the agenda. (Policy 0166)

Consent Agenda Items: The following items were provided to the Board for their review and approval. If any Board Member had a concern about an item, he/she would have requested that the item(s) be removed from this grouping to be voted upon individually.

The following consent agenda items will be presented for approval without discussion:

- III. Minutes;
- VIA4. Field Trips;
- VIC1. Professional Staff: Leaves;
- VIC2. Professional Staff: Resignations, Retirements;
- VIC3. Professional Staff: Transfers;
- VIC5. Conference Requests;
- VID1. Support Staff: Leaves;
- VID2. Support Staff: Resignations, Retirements;
- VID3. Support Staff: Transfers;
- VID5. Conference Requests;
- VII. Claims;

Information Items: These items were given to the Board to review. If a Board Member wished to discuss any of these items; he/she would have indicated that the item(s) be removed from the grouping for discussion during the meeting.

The following information items will be shared with the Board:

VID3. May Fund Report.

VIIIA1. Area Plan Commission Meeting Minutes, 5/5/2025.

A copy of this report was included in the board packet.

### **Agenda**

- I. Pledge  
The President, Dr. Amy Pettit opened the meeting with the Pledge of Allegiance. She reminded everyone that we are live streaming this board meeting and welcomed those joining us via the web and those present in person.
- II. Consent Agenda Items.  
Mr. Sullivan made a motion to approve consent agenda items. Ms. Whitcomb seconded the motion. 5 yes, 0 no. Approved.
- III. Minutes of the Board Executive Session and the Regular Board Meeting of May 22, 2025.  
These minutes were approved without discussion as consent agenda items.
- IV. Community Non-Agenda Items
  - JCSC Board Information Statement.  
This policy can be located on our District Website: [jcsc.org/Board of Trustee/Board Reports/Board Policies/Bylaws/po0167.3](http://jcsc.org/Board of Trustee/Board Reports/Board Policies/Bylaws/po0167.3) (Public Participation at Board Meetings).
  - The President asked if anyone would like to speak on any items on the agenda or any other topic.  
None at this time.

V. Old Business

- A. Programs (Policy 2000)  
None at this time.
- B. Finances (Policy 6000)  
None at this time.
- C. Operations (Policy 8000)  
None at this time.
- D. Property (Policy 7000)  
None at this time.

VI. New Business

- A. Bylaws (Policy 0000)
  - 1. Board Appointment  
Dr. Pettit asked if the board was ready to nominate the board appointment.  
Mr. Shepherd made a motion to table the nomination. Ms. Whitcomb seconded the motion. 5 yes, 0 no, Tabled.
- B. Programs (Policy 2000)
  - 1. JCSC Elementary Handbook, Approval.
  - 2. JCMS Handbook, Approval.
  - 3. JCHS Handbook, Approval.  
Mrs. Manowitz requested all three handbooks be taken on a single approval.  
Ms. Morrison made a motion to accept all three handbooks. Mr. Shepherd seconded the motion. 5 yes, 0 no, Approved.
  - 4. Field Trips  
None at this time.
- C. Professional Staff (Policy 3000)
  - 1. Leaves
    - LeAnne Blackerby, Teacher, Administrative Leave effective 5/20/2025-5/22/2025, Approval.
    - Courtney Herrin, NVE SPED Teacher, Maternity Leave effective 8/1/2025 – 9/30/2025, Approval.  
These leaves were approved without discussion as a consent agenda item.
  - 2. Resignations/Retirements
    - LeAnne Blackerby, JCHS FACS Teacher, resignation effective 5/23/2025, Approval.
    - Jennifer Sanders, NVE Teacher, retirement effective 6/4/2025, Approval.
    - Cory Stevens, JCHS Athletic Director, resignation effective 6/30/2025, Approval.
    - Jonathan Titus, JCHS English Teacher, retirement effective end of the 2027-2028 school year, Approval.  
These resignations were approved without discussion as a consent agenda item.
  - 3. Transfers
    - Corie Edens, Scipio Art/Music Teacher to JCHS Art Teacher, effective 2025-2026 school year, Approval.
    - Shelby Wilson, Hayden Teacher to Scipio Music/Art Teacher, effective 2025-2025 school year, Approval.  
These transfers were approved without discussion as a consent agenda item.

4. Recommendations

- Ellen Capes, Master Teacher Stipend  
2025/2026, 2026/2027, 2027/2028, 2028/2029, 2029/2030
  - Alyssa Kent, GCE Teacher, \$46,100.00 /yr. x 185 days, effective 2025-2026 school year, Approval.
  - Gayle Wrightsman, Scipio Elem SPED Teacher, \$68,600.00 / yr. plus \$3,000 (one-time – for hard to fill position) stipend, effective 2025-2026 school year, Approval.
- Mrs. Hearne requested approval for these recommendations.  
Mr. Sullivan made a motion to approve. Mr. Shepherd seconded the motion. 5 yes, 0 no, Approved.

Recommendation (*Pending Hiring Requirements*)

- Lucelia Ernstes, Scipio Teacher, \$46,100.00 / yr. x 185 days, effective 2025-2026 school year, Approval.
- Mrs. Hearne requested approval. Ms. Whitcomb made a motion to approve. Mr. Sullivan seconded the motion. 5 yes, 0 no, Approved.

5. Conference Requests

- Shawn Minton, Tyler Campbell, Alex Campbell, Seth Beville, Scotty Willis and Matt Miller, Indiana School Safety Conference, Michigan City, IN, 6/15/25-6/20/25, Approval.
  - Tim Poer, STAI, Fort Wayne, IN 6/23/2025-6/25/2025, Approval.
- These conferences were approved without discussion as a consent agenda items.

D. Support Staff (Policy 4000)

1. Leaves

None at this time.

2. Resignations/Retirements

- Debra Bush, NVE SPED Para Pro, resignation effective 5/23/2025, Approval.
- Kristina Conrad, JCEC ELL Instructor, resignation effective 6/20/2025, Approval.
- Mary Derringer, JCMS Custodian, resignation effective 5/30/2025, Approval.
- Donna Kreutzjans, SCE Administrative Assistant, retirement effective 8/31/2025, Approval.
- Megan Stevens, JCHS Girls Cross Country Coach, resignation effective 5/30/2025, Approval.
- Ashley Tabor, BCE Pre-K Instructor, resignation effective 5/22/2025, Approval.
- Morgan Webster, JCHS Varsity Swimming Coach, resignation effective 5/29/2025, Approval.

These resignations and retirements were approved without discussion as a consent agenda item.

3. Transfers

None at this time.

4. Recommendations

- Phyllis Apsley, JCSC Summer School Bus Aide, \$12.00/hr. x 6 hrs./day, effective 5/27/2025, Approval.
- Phyllis Apsley, JCSC Summer School Bus Aide, \$12.00 / hr. x 4 hrs./day / day, effective 6/9/2025, Approval.
- Kathy Bowling, JCSC Summer School Bus Aide, \$16.50 / hr. x 4 hrs./day, effective 5/27/2025, Approval.
- Kevin Capes, JCMS Volunteer Boys Asst. Basketball Coach, effective 6/13/2025, Approval.
- Matt Capes, JCMS 8<sup>th</sup> Grade Boys Basketball Coach, \$2,889.00 stipend, effective 2025-2026 school year, Approval.
- Kathleen Claire, JCMS Summer Custodian (part-time), \$12.00 / hr. x 20 hrs./week, effective 5/30/2025, Approval.
- Don Coquerille, JCMS 8<sup>th</sup> Grade Girls Asst. Basketball Coach, \$2,336.00 stipend, effective 2025-2026 school year, Approval.
- Robin Coquerille, JCMS 8<sup>th</sup> Grade Girls Head Basketball Coach, \$2,889.00 stipend, effective 2025-2026 school year, Approval.
- Greg Diss, JCSC Summer School Bus Driver, \$16.00 / hr. x 4 hrs./day, effective 5/27/2025, Approval.
- Lynde Doup, JCSC Summer School Bus Driver, \$15.00 / hr. x 4 hrs./day, effective 5/27/2025, Approval.
- Shawna Goins, JCSC Summer School Bus Aide, \$14.25/hr. x 4 hrs./day, effective 5/27/2025, Approval.
- Shane Howard, JCHS Volunteer Football Coach, effective 6/13/2025, Approval.
- Kindra Irwin, JCSC Summer School Bus Aide, \$12.00/hr. x 6 hrs./day, effective 5/27/2025, Approval.
- Kindra Irwin, JCSC Summer School Bus Aide, \$12.00/hr. x 4 hrs./day, effective 6/9/2025, Approval.
- Brandon McIntyre, JCMS Boys Asst. Basketball Coach, \$2,336.00 stipend, effective 2025-2026 school year, Approval.
- Kristin Mytyk, JCMS Summer Custodian (part-time), \$14.00/hr. x 20 hrs./week, effective 5/30/2025, Approval.
- Cynthia Phelps, JCSC Summer School Bus Driver, \$18.50/hr. x 6 hrs./day, effective 5/27/2025, Approval.
- Cynthia Phelps, JCSC Summer School Bus Driver, \$18.50/hr. x 4 hrs./day, effective 6/9/2025, Approval.
- Levi Ross, JCMS 7<sup>th</sup> Grade Boys Basketball Coach, \$2,889.00 stipend, effective 2025-2026 school year, Approval.
- Shanna Sanchez, JCSC Summer School Bus Driver, \$20.50/hr. x 4 hrs./day, effective 5/27/2025, Approval.
- Katrina Shepherd, Scipio Elementary Custodian, \$14.00 /hr. x 8 hrs./day x 260 days, effective 6/3/2025, Approval.
- Donna Smith, JCSC Summer School Bus Driver, \$15.00 /hr. x 6 hrs./day, effective 5/27/2025, Approval.
- Donna Smith, JCSC Summer School Bus Driver, \$15.00 /hr. x 4 hrs./day, effective 6/9/2025, Approval.
- Melissa Wehner, JCSC Summer School Bus Aide, \$12.00/hr. x 4 hrs./day, effective 5/27/2025, Approval.

Mrs. Hearne requested approval. Ms. Whitcomb asked the differences between the duplicate names for different hours of the six and four-hour routes. Mrs. Hearne stated the differences were changing from elementary all day summer school to high school four-hour day summer school bus routes. Mr. Shepherd made a motion to approve. Ms. Morrison seconded the motion. 5 yes, 0 no Approved.

5. Conference Requests

None at this time.

E. Finances (Policy 6000)

1. Donations/Grants, Approval.

- Brush Creek Elementary, Approval.
    - Greg Hicks, State Farm Insurance, \$60.00 for 6<sup>th</sup> grade celebration.
  - JCSC donations, Approval.
    - Ascension St. Vincent Jennings Hospital, \$7,500.00 to JCSC Hope Food Program, Approval.
  - JCHS, Approval.
    - Rose Acre Farms, \$2,500.00 to FFA.
  - JCSC donations for Teacher and Staff Appreciation Week, Approval.
    - Casey's, \$100.00 in gift cards.
    - Tailfeather's, 10 lunch special gifts cards.
    - Purrrty Nails, Deluxe Pedicure and Deluxe Manicure.
    - VIP Nails, Full Nail Set.
    - Thouroughbred Car Wash, \$25.00 gift card.
    - Rumor's, \$30.00 tanning Session gift card.
    - Subway, Ten 6" Subs.
  - North Vernon Elementary, Approval.
    - Jennings County Community Foundation, \$100.00 grant to Ms. Hill's classroom for essay contest classroom winner.
- Mr. Ebinger requested approval. Ms. Whitcomb made a motion to approve. Mr. Sullivan seconded the motion. 5 yes, 0 no, A Approved.

2. Resolution, Approval.

- a) Resolution # **BUS2025-012** - Resolution Authorizing the Treasurer or Deputy Treasurer of Jennings County School Corporation to make payments of claims without board action prior to July 10, 2025, and to allow the Treasurer or Deputy Treasurer to make transfers of Appropriations within the Education, Debt Service, and Operations Funds in order to Balance Major Account classifications, Approval.
- Mr. Ebinger requested approval for the standard resolution. Mr. Sullivan made a motion to approve. Ms. Morrison seconded the motion. 5 yes, 0 no, Approved.

3. May Fund Report.

A copy of this report was included in the board packet.

F. Property (Policy 7000)

None at this time.

G. Operations (Policy 8000)

1. Authorization for Superintendent to Fill Positions without board action prior to July 10, 2025, Approval.

Dr. Johnson requested approval to allow the Superintendent to fill positions without board action prior to July 10<sup>th</sup> Board meeting.

Mr. Shepherd made a motion to approve. Ms. Whitcomb seconded the motion. 5 yes, 0 no, Approved.

H. Relations (Policy 9000)

1. MOU between Centerstone and JCSC, Approval.

Mrs. Manowitz requested approval for our annual agreement with Centerstone. Mr. Sullivan made a motion to approve. Ms. Whitcomb seconded the motion. 5 yes, 0 no, Approved.

2. MOU between OVO and JCSC, Approval.

Mrs. Manowitz requested approval for our annual communication agreement with OVO Head Start.

Ms. Whitcomb made a motion to approve. Mr. Sullivan seconded the motion. 5 yes, 0 no, Approved.

VII. Claims

The claims were presented for approval in the amount of \$1,518,252.75 (claims 106646 – 106967) and payroll in the amount of \$1,416,130.47 (check date 5/30/2025).

These claims were approved without discussion as a consent agenda items.

VIII. Other

A. Updates.

1. Area Plan Commission Meeting Minutes, 5/5/2025.

A copy of this report was included in the board packet.

IX. Adjournment

Mr. Sullivan made a motion to adjourn at 7:13 p.m. Ms. Morrison seconded the motion. Adjourned. 5 yes, 0 no, Approved.

**Next Regular Meeting:** The next Regular Board Meeting will be July 10, 2025 in the Board Room of the Jennings County School Corporation Central Office, 34 West Main Street, North Vernon, IN 47265. The regular meeting will begin at 7:00 p.m.

The Board of Trustees of Jennings County School Corporation did not discuss any subject matter in the Executive Session other than that specified in the Public Notice.

BOARD OF TRUSTEES

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Amy Pettit - President

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Travis Shepherd

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Cheryl Miller - Vice President

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Earl Taggart

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Pat Sullivan - Secretary

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Mary Lynn Whitcomb

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Chelsea Morrison