

JENNINGS COUNTY SCHOOL CORPORATION
Jennings County Education Center
Executive Session
Annual Board of Finance Meeting
Regular Board Meeting
January 28, 2021

Executive Session: The Jennings County School Corporation Board of School Trustees met in executive session on January 28, 2021, at 5:15 p.m. in the Judy Love Professional Development Room, of the Jennings County Education Center, 100 S. Webster St., North Vernon, IN 47265 to discuss the following in accordance with IC 5-14-1.5-6.1(b):

- (3) For discussion of the assessment, design, and implementation of school safety and security measures, plans, and systems.
- (9) To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.

Board members present were Pat Sullivan, Travis Shepherd, Amy Pettit, Chelsea Morrison, Tony Daeger, Earl Taggart and Susan Wahlman. Superintendent Teresa Brown, Administrative Assistants Shannon Lacoursiere and Philip Marsh, JCSC Legal Counsel Jason Judd, Myra Fischvogt and Crissy Beesley were also in attendance.

The executive session adjourned at 6:48pm.

In the event that more time is needed to address items in the executive session, the session will recess and reconvene after the regular meeting.

Annual Board of Finance Meeting – The annual meeting of the Board of Finance for Jennings County School Corporation was held in the Judy Love Professional Development Room, of the Jennings County Education Center, Door C, 100 S. Webster St., North Vernon, IN 47265. This meeting began at 6:53 p.m.

Board members present were Pat Sullivan, Travis Shepherd, Amy Pettit, Chelsea Morrison, Tony Daeger, Earl Taggart and Susan Wahlman. Superintendent Teresa Brown, Assistant Superintendent Nicole Johnson, Administrative Assistants Shannon Lacoursiere, Philip Marsh, Amanda Sullivan, Todd Ebinger and Roy Herr, JCSC Legal Counsel Jason Judd and Board Executive Secretary Debbie Andis were also in attendance.

Agenda

The meeting was called to order by President Pat Sullivan (Bylaw 0151.1)

A. Election of a President and Secretary

Mr. Shepherd made a motion to elect Pat Sullivan as President of the Board of Finance. Mr. Taggart seconded the motion. 6 yes, 0 no, 1 abstain (Sullivan). Approved.

Mr. Shepherd made a motion to elect Chelsea Morrison as Secretary of the Board of Finance. Mrs. Wahlman seconded the motion. 6 yes, 0 no, 1 abstain (Morrison). Approved.

B. Designation of Depositories

Mr. Marsh shared that we use German American Bank and Old National Bank, both of North Vernon.

C. Receive and review the Annual Investment Report

Mr. Marsh noted that the 2020 Investment Report was in the board packet. He shared that the investment interest rate dropped 1 - because we spent the money for projects at JCHS and 2 - because of the pandemic, interest rates plummeted also.

D. Review the Investment Policy of the Corporation, Policy 6144

Mr. Marsh noted that the investment policy was also in the board packet. There were no changes to it this past year.

E. Cancellation of Outstanding Checks

Mr. Marsh stated that there were no outstanding checks.

F. Corporation Fiscal and Qualitative Indicators

Mr. Marsh noted that this was included in the board packet. He shared that the ADM had dropped slightly, the Fund Balance was high in 2019 because of the capital bond issue and the Revenue also showed a slight increase.

Mr. Sullivan asked if there were any questions. There were none.

Adjourn

Mr. Taggart made a motion to adjourn at 6:59pm. Mrs. Pettit seconded the motion. 7 yes, 0 no. Approved.

Regular Meeting: The Board of School Trustees held its regular meeting in the Judy Love Professional Development Room, of the Jennings County Education Center, Door C, 100 S. Webster St., North Vernon, IN 47265. The meeting began at 7:00 p.m.

Board members present were Pat Sullivan, Travis Shepherd, Amy Pettit, Chelsea Morrison, Tony Daeger, Earl Taggart and Susan Wahlman. Superintendent Teresa Brown, Assistant Superintendent Nicole Johnson, Administrative Assistants Shannon Lacoursiere, Philip Marsh, Amanda Sullivan, Todd Ebinger and Roy Herr, JCSC Legal Counsel Jason Judd and Board Executive Secretary Debbie Andis were also in attendance.

This meeting is a meeting of the School Board in public for the purpose of conducting the School Corporation's business and it is not to be considered a public community meeting. There will be time for public participation as indicated by the agenda. (Policy 0166)

Consent Agenda Items (Bylaw 0166.1) – Consent agenda items are those items for which Board members have reviewed the information provided to them and all of the Board members approve of the action noted within the public notes. If any Board member has a concern about an item, he/she will request that the item be removed from this grouping to be voted upon individually.

The following consent agenda items will be presented for approval without discussion:

- III. Minutes;
- VIA2. Field Trips;
- VIB1. Professional Staff: Leaves;
- VIB2. Professional Staff: Resignations, Retirements;

- VIB6. Conference Requests;
- VIC1. Support Staff: Leaves;
- VIC2. Support Staff: Resignations, Retirements;
- VIC4. Conference Requests;
- VII. Claims;

Agenda Information Items – Information items are those items that the Board members are given to review. If a Board member wishes to discuss any of these items, he/she will indicate that the item(s) be removed from this grouping for discussion during the meeting.

The following information items will be shared with the Board:

- VIIIA1. North Vernon Redevelopment Commission Meeting Minutes 12/21/2020
- VIIIA2. Area Plan Commission Meeting Minutes 1/4/2021

Agenda

- I. Pledge
The President opened the meeting with the Pledge of Allegiance.

- II. Consent Agenda Items
Mr. Taggart made a motion to approve the consent agenda items. Mr. Daeger seconded the motion. 7 yes, 0 no. Approved.

- III. Minutes of the Regular Board Meeting of January 7, 2021.
The minutes were approved without discussion as a consent agenda item.

- IV. Community Non-Agenda Items
 - The President asked if anyone would like to speak on an item not on the agenda. There were no comments.

- V. Old Business
 - A. NEOLA
 - 1. NEOLA Policy 1220, Employment of the Superintendent, Second Reading
 - 2. NEOLA Policy 2266, Title IX – Nondiscrimination on the Basis of Sex in Education Programs or Activities, Second Reading
 - 3. NEOLA Policy 2370.02, Flex Program, Second Reading
 - 4. NEOLA Policy 2370.05, Virtual Education Program, Second Reading
 - 5. NEOLA Policy 2623, Student Assessment, Second Reading
 - 6. NEOLA Policy 2700, Annual Performance Report, Second Reading
 - 7. NEOLA Policy 3220, Staff Evaluation, Second Reading
 - 8. NEOLA Policy 5130, Withdrawal from School, Second Reading
 - 9. NEOLA Policy 5610, Suspension and Expulsion of Students, Second Reading
 - 10. NEOLA Policy 5895, Student Employment, Second Reading

Mr. Sullivan stated that this is the second reading of these NEOLA polices and that we'll take them as a group.

Mrs. Wahlman made a motion to approve the above ten NEOLA policies. Mr. Shepherd seconded the motion. 7 yes, 0 no. Approved.

- VI. New Business
 - A. Programs (Policy 2000)
 - 1. Smekens Education Solutions Contract, Approval

- On site Professional Development for 2021-2022. Funding is paid by Title II.

Mrs. Johnson stated that the Smekens Contract is for on-site professional development sessions scheduled for the 2021-2022 school year and that the funding is paid by Title II. Mrs. Johnson is asking the Board for approval. Mr. Daeger made a motion to approve the Smekens Contract. Mr. Shepherd seconded the motion. 7 yes, 0 no. Approved.

2. Field Trips

None at this time.

B. Professional Staff (Policy 3000)

1. Leaves

None at this time.

2. Resignations/Retirements

- Susan Wilson, Scipio Elementary Teacher, retiring, effective at the end of the 2020 – 2021 school year.

This retirement was approved without discussion as a consent agenda item.

3. Recommendations

- Jennifer Ertel, JCHS Night Class Instructor, effective 1/20/2021.
- Sidney Gerkin, JCHS Junior Varsity Girls Softball Coach, \$3301.00 stipend, effective 1/20/2021.
- Abi Hamrick, NVE ECA STEM Coach, \$432.00 stipend, effective 1/1/2021.
- Tara Kelley, JCMS ECA STEM Coach, \$432.00 stipend, effective 1/1/2021.
- Courtney Kreutzjans, GCE ECA STEM Coach, \$432.00 stipend, effective 1/20/2021.
- Cody Robbins, Hayden Elementary ECA STEM Coach, \$432.00 stipend, effective 1/20/2021.
- Eric Wernke, JCHS Night Class Instructor, effective 1/20/2021.

Mr. Taggart made a motion to approve the above recommendations. Ms. Morrison seconded the motion. 7 yes, 0 no. Approved.

4. Posting and Hiring of Food Service Director, Approval

Mrs. Brown stated that the food service committee met last Friday to examine the three bids that were received from the food service management companies (FSMC). After much discussion we are recommending to keep the program in house with upgrades and changes. Mrs. Brown is asking the Board for approval to post and hire a Food Service Director.

Mr. Shepherd made a motion to approve the posting and hiring of a Food Service Director. Mrs. Pettit seconded the motion. 7 yes, 0 no. Approved.

5. Teaching and Learning Plan, Update

Mrs. Brown updated the Board with the current COVID data in our community with it showing a strong downward trend. The county has moved to orange and the numbers are lower than they have seen in months. The CDC and the Academy of Pediatrics maintains that schools are a safe place. Based on this data, Mrs. Brown is recommending we move to all traditional face to face instruction on Monday, February 1st for K-12 and with the elimination of Panther Days.

Mr. Taggart made a motion to approve the above recommendation. Mrs. Pettit seconded the motion. 7 yes, 0 no. Approved.

6. Conference Requests

None at this time.

C. Support Staff (Policy 4000)

1. Leaves

- Tabitha Hendrix, JCHS Para Pro, maternity leave, effective 3/6/2021 through 5/10/2021.
- Rebecca Moore, BCE Cook, requesting 28 unpaid days, effective 12/16/2020 through 2/3/2021.

These leaves were approved without discussion as a consent agenda item.

2. Resignations/Retirements

- ~~Doris Flora, Scipio Elementary Cafeteria Manager, retiring, effective at the end of the 2020-2021 school year.~~
- Christen Jester, JCHS JV Volleyball Coach, resignation, effective 1/19/2021.
- Missi Millspaugh-Maschino, Hayden Elementary Cook, resignation, effective 12/18/2020.
- Annette Richardson, GCE Custodian, resignation, effective 1/14/2021.

These resignations were approved without discussion as a consent agenda item.

3. Recommendations

- Robin Bott, JCHS 7-hour Cook, \$11.50 hr., effective 1/11/2021.
- Rose Craig, NVE Spell Bowl Coordinator, ½ stipend \$216.00, effective 9/1/2020.
- Rose Craig, NVE Math Bowl Coordinator, ½ stipend \$216.00, effective 9/1/2020.
- Desiree Cummings, Bus Aide to Bus Driver, \$14.00 hr., effective 1/27/2021.
- Diana Daeger, NVE Secretary, \$15.70 hr. x 8 hrs., 205-day contract, effective 2/1/2021.
- Nicole Davidson, JCHS Alternative Education Para Pro, \$12.49 hr. x 7 hrs., effective 1/15/2021.
- Alisea Dryden, SCE Custodian (part time), \$10.50 hr. x 4-5 hrs., effective 1/11/2021.
- Paul Hallett, Scipio 2nd shift Lead Custodian, \$12.35 hr., effective 1/13/2021.
- Tara Henry, NVE Title 1 Para Pro, \$12.70 hr. x 7 hrs., effective 2/1/2021.
- Alisha Plantz, JCHS 3rd shift Custodian, \$11.75 hr. x 8 hrs., effective 1/7/2021.
- Skylar Salzman, GCE Custodian, \$10.50 hr. x 8 hrs., effective 1/11/2021.
- Hali Smith, GCE Custodian, \$10.50 hr. x 5 hrs., effective 1/11/2021.
- Kayla Sturgill, JCMS 29-hour Para Pro to full time SPED Para Pro, effective 1/14/2021.
- Kyra Thompson, SCE Cook, \$10.50 hr. x 8 hrs., effective 1/20/2021.
- Steve Wainscott, NVE Custodian, \$11.25 hr. x 8 hrs., effective 1/25/2021.
- Amanda Waldo, JCMS Pool Supervisor, \$13.70 hr., effective 1/21/2021.
- Amanda Waldo, JCMS Volunteer Swim Coach, effective 1/21/2021.
- Seth Young, JCHS part time Custodian to full time Custodian, \$10.50 hr. x 8 hrs., effective 12/21/2020.
- Jaelyn Reynolds, NVE Para Pro, termination effective 12/18/2020.

Ms. Morrison made a motion to approve the above recommendations. Mrs. Wahlman seconded the motion. 7 yes, 0 no. Approved.

4. Conference Requests
None at this time.

D. Finances (Policy 6000)

1. Donations, Approval

- Hayden United Methodist Church, \$500.00 to GCE for students in need.
- Salem, IN Walmart, skid of Back- to-School supplies to HE for the 2021-2022 school year.
- Hayden United Methodist Church, \$500.00 to HE for students in need.
- Casey's General Store – Casey's Cash for Classroom Program, \$4.80 to NVE.
- Canaan United Methodist Church, Seymour, \$200.00 to SCE for school supplies.
- Hayden United Methodist Church, \$500.00 to Scipio Elementary for students in need.
- Meeks & Company Professional Surveying, \$5,000.00 to JCHS Athletics.
- Brown's Corner Chapel, \$500.00 to JCHS Panther Pantry.
- Ray G. Wagster, \$250.00 to JCHS Panther Pantry.
- Scott and Judy Brown \$20.00 and Mary Combs \$20.00, in Memory of Deloris "Billy" Dickson, to JCMS for student needs.

Mrs. Wahlman made a motion to approve the above donations. Mr. Shepherd seconded the motion. 7 yes, 0 no. Approved.

2. Review of Substitute Pay

Mrs. Brown stated that Mr. Daeger asked last meeting to review our substitute pay rate. We found that we are comparable and very competitive within our surrounding areas. Mrs. Brown is not recommending that we change anything at this time.

E. Operations (Policy 8000)

1. New 2-year Bus Contract Extension, Approval

Mrs. Brown is bringing to you the contract draft for the two-year bus contract extension. In February after we have "entered into negotiations" with the 49 contract drivers, Mrs. Brown will bring the individual contracts back and ask the board to approve them. Mrs. Brown and Mr. Lucas plan to meet individually with drivers from 2/2-2/23. Mrs. Brown is asking the board to approve the contract draft so we can enter into negotiations.

Mr. Taggart made a motion to approve the 2-year Bus Contact Extension. Mr. Daeger seconded the motion. 7 yes, 0 no. Approved.

VII. Claims

The claims were presented for approval in the amount of \$2,154,435.40 (claims 4177 – 4368) and payroll in the amount of \$2,051,586.08 (check dates 1/15/2021 and 1/29/2021).

The claims were approved without discussion as a consent agenda item.

VIII. Other

A. Updates

1. North Vernon Redevelopment Commission Meeting Minutes 12/21/2020
The minutes were included in the board packet.

2. Area Plan Commission Meeting Minutes 1/4/2021

The minutes were included in the board packet.

3. Other

- Mrs. Brown stated that Crissy Beesley & Barb Miller have been serving as interim food service director and have gone above and beyond, working far more with many more responsibilities. Mrs. Brown is asking to compensate them for that responsibility and extra hours that they're working. We are requesting a stipend of \$525.00 per pay for January and February.

Mrs. Pettit made a motion to approve the stipend. Ms. Morrison seconded the motion. 7 yes, 0 no. Approved.

IX. Adjournment

Mrs. Pettit made a motion to adjourn the meeting at 7:15pm. Mr. Taggart seconded the motion. 7 yes, 0 no. Approved.

The Board of Trustees of Jennings County School Corporation did not discuss any subject matter in the Executive Session other than that specified in the Public Notice.

BOARD OF TRUSTEES

Patrick Sullivan - President

Travis Shepherd

Amy Pettit - Vice President

Earl Taggart

Chelsea Morrison - Secretary

Susan Wahlman

Tony Daeger