

JENNINGS COUNTY SCHOOL CORPORATION
Central Administration Office Building
Executive Session
Regular Board Meeting
June 1, 2023

Executive Session: The Jennings County School Corporation Board of School Trustees met in executive session on June 1, 2023 at 6:00 p.m. in the Special Education Board Room of the Jennings County School Corporation Central Administration Office Building, 34 West Main Street, North Vernon, IN 47265, to discuss the following in accordance with IC 5-14-1.5-6.1(b):

- (5) To receive information about and interview prospective employees. IC 5-14-1.5-6(b)(5).
- (6) With respect to any individual over whom the governing body has jurisdiction:
 - (A) to receive information concerning the individual's alleged misconduct.
IC 5-14-1.5-6.1(b)(6)
- (9) To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process. IC 5-14-1.5-6.1(b)(9).

Board Members present were Dr. Amy Pettit, Pat Sullivan, Earl Taggart, Cheryl Miller, and Travis Shepherd. Chelsea Morrison and Mary Lynn Whitcomb were absent. Superintendent Nicole Johnson, Administrative Assistants Philip Marsh, Carrie Manowitz and Lisa Hearne were also in attendance.

Executive Session adjourned at 6:55 p.m.

Regular Meeting: The Board of School Trustees held its regular meeting in the Board Room of the Jennings County School Corporation Central Administration Office Building, 34 West Main Street, North Vernon, IN 47265. The meeting began at 7:00 p.m.

The following link was also available to live stream the Regular Board meeting from your home:

https://youtube.com/live/Ui2h_WYBXCQ?feature=share

Board Members present were Dr. Amy Pettit, Pat Sullivan, Earl Taggart, Cheryl Miller, and Travis Shepherd. Chelsea Morrison and Mary Lynn Whitcomb were absent. Superintendent Nicole Johnson, Administrative Assistants Philip Marsh, Carrie Manowitz, Lisa Hearne, Roy Herr, Amanda Sullivan, Todd Ebinger and Board Executive Secretary Debbie Andis were also in attendance.

This meeting was a meeting of the School Board in public for the purpose of conducting the School Corporation's business and it was not to be considered a public community meeting. There was time for public participation as indicated by the agenda. (Policy 0166)

Consent Agenda Items: The following items were provided to the Board for their review and approval. If any Board Member had a concern about an item, he/she would have requested that the item(s) be removed from this grouping to be voted upon individually.

The following consent agenda items were presented for approval without discussion:

- III. Minutes;
- VIB1. Field Trips;
- VIC1. Professional Staff: Leaves;
- VIC2. Professional Staff: Resignations, Retirements;
- VIC6. Conference Requests;
- VID1. Support Staff: Leaves;
- VID2. Support Staff: Resignations, Retirements;
- VID4. Conference Requests;
- VII. Claims;

Information Items: These items were given to the Board to review. If a Board Member wished to discuss any of these items; he/she would have indicated that the item(s) be removed from the grouping for discussion during the meeting.

The following information items were shared with the Board:

- VIIIA1. Essential Service Committee Meeting 5/16/2023

Agenda

- I. Pledge
The President opened the meeting with the Pledge of Allegiance.
Dr. Pettit reminded everyone that we are live streaming this board meeting tonight and welcomed everyone who joined us.
- II. Consent Agenda Items
Mr. Taggart made a motion to approve consent agenda items. Mr. Sullivan seconded the motion. 5 yes, 0 no. Approved.
- III. Minutes of the Executive Session and the Regular Board Meeting of May 11, 2023.
The minutes were approved without discussion as consent agenda items.
- IV. Community Non-Agenda Items
 - The President asked if anyone would like to speak on any items on the agenda or any other topic.
There were no comments.
- V. Old Business
 - A. Programs (Policy 2000)
 - 1. 2023-2024 PACE Program, Approval
Amanda Sullivan asked for approval to continue the PACE program at JCEC for the 2023 – 2024 school year.

Mr. Sullivan made a motion to approve the 2023-2024 PACE Program. Mrs. Miller seconded the motion. 5 yes, on no. Approved.

B. Finance (Policy 6000)

1. Resolution, Approval

- a. *Attachment* - A Resolution Authorizing the Transfer \$2,500,000 from Education Fund to Operations Fund, to reimburse the Operations Fund for expenses not allocated to student instruction and learning for the 2023 Budget Year.

Mr. Shepherd made a motion to approve the above resolution. Mrs. Miller seconded the motion. 5 yes, 0 no. Approved.

VI. New Business

A. NEOLA

1. NEOLA Policy 8510, Wellness, First Reading

Mrs. Johnson stated that this is an annual policy on Wellness. It had been paused by COVID, but will now be back into effect. The wellness committee is recommending a few minor updates. This is a first reading and will be brought back at the next board meeting for approval.

B. Programs (Policy 2000)

1. Field Trips

None at this time

C. Professional Staff (Policy 3000)

1. Leaves

- Justin Baldwin, JCHS PE/Health Teacher, leave effective 8/28/2023 – 10/6/2023.
- Sara Judd, JCHS Science Teacher, leave effective 8/03/2023 – 9/01/2023.

These leaves were approved without discussion as consent agenda items.

2. Resignations/Retirements

- Kyndra Biehle, JCMS Assistant Volleyball Coach, resignation effective 5/15/2023.
- Abigail Capes, SCE Teacher, resignation effective 5/26/2023.
- Stevi Flemings, JCMS Assistant Volleyball Coach, resignation effective 5/09/2023.
- Halea Gibbons, JCMS Head Volleyball Coach, resignation effective 5/21/2023.
- Jeremy Hughes, SCE Teacher, resignation effective 5/30/2023.
- Averie Maschino, JCMS Cheerleading Coach, resignation effective 5/10/2023.

These resignations were approved without discussion as consent agenda items.

3. Recommendations

- Career Increment / Master Teacher Stipend
2023/2024, 2024/2025, 2025/2026, 2026/2027, 2027/2028
 - Braeden Day
 - Sarah Dillon
 - Jill Hall
 - Candace Nixon

A Resolution Authorizing the Treasurer to transfer amounts from Education Fund to Operations Funds


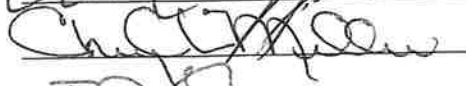
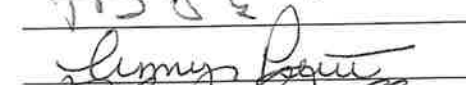

- Whereas,** The Board of School Trustees is the governing body of the Jennings County School Corporation, Jennings County, Indiana, and,
- Whereas,** HB 1009 required the governing body of each school corporation to establish and education fund for the payment of expenses allocated to student instruction and learning under IC 20-42.5, and,
- Whereas,** HB 1009 required the governing body of each school corporation to establish and operations fund for the payment of expenses that are not allocated to student instruction and learning under IC 20-42.5, and
- Whereas,** HB 1009 requires that distributions of tuition support be received in the Education Fund.


Now therefore be it resolved, that the Board of Trustees of Jennings County Schools hereby authorizes the Treasurer of the Jennings County School Corporation to transfer the amount of \$2,500,000 from the Education Fund to the Operations Fund, to reimburse the Operations Fund for expenses that are not allocated to student instruction and learning under IC 20-42.5 for the 2023 Budget year.

This resolution was duly made, and seconded.

Resolution #: Bus2023-005 Adopted this 1st day of June, 2023.

**JENNINGS COUNTY SCHOOL CORPORATION
BOARD OF SCHOOL TRUSTEES**

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ATTEST: 
Secretary

- Kristen Campbell, JCHS Summer School Teacher, \$251.56-day x 24 days, effective 5/30/2023.
- Tyler Clerkin, JCHS Summer School Teacher, \$172.30-day x 24 days, effective 5/30/2023.
- Rebecca Gilley, NVE Behavioral Therapist to NVE SpEd Teacher, effective 8/03/2023.
- Cindy Law, GCE Instructional Coach to SCE Literacy Cadre Coach, effective 8/03/2023.
- Sara Morgan, SCE Teacher, \$44,100 yr., effective 8/03/2023.
- Anna Poore, JCHS Summer School Teacher, \$265.37-day x 24 days, effective 5/30/2023.
- India Vega, SCE Temporary Teacher to Permanent SCE Teacher, effective 8/03/2023.
- Colby Vogel, JCHS Summer School Teacher, \$172.30-day x 24 days, effective 5/30/2023.
- Cindy Law, SCE Literacy Cadre Coach, 15 additional days, effective 2023–2024 and 2024-2025 school year.

Mr. Taggart made a motion to approve the above professional staff recommendations. Mr. Sullivan seconded the motion. 5 yes, 0 no. Approved.

4. Permission to Post JCHS SpEd Teacher Position, Approval

Mr. Shepherd made a motion to approve posting the JCHS SpEd Teacher position. Mr. Sullivan seconded the motion. 5 yes, 0 no. Approved.

5. Permission to Post English Language/High Ability Elementary Teacher, Approval

Mr. Taggart made a motion to approve posting the English Language/High Ability Elementary Teacher position. Mrs. Miller seconded the motion. 5 yes, 0 no. Approved.

6. Conference Requests

- Trish Speer, JCHS CTE Teacher, RISE Entrepreneurship Educator Training, 6/19-6/23/2023, South Bend, IN.

This conference was approved without discussion as a consent agenda item.

D. Support Staff (Policy 4000)

1. Leaves

None at this time.

2. Resignations/Retirements

- James Bailey-Smith, JCS Tech Support, resignation effective 6/06/2023.
- Peyton Koontz, NVE ESSER Para Pro, resignation effective 5/26/2023.
- Caroline McDonald, JCMS Cheerleading Coach, resignation effective 5/09/2023.
- Amanda Riley, GCE Para Pro, resignation effective 5/25/2023.
- Bailey Sanders, JCHS Assistant Girls Basketball Coach, resignation effective 5/12/2023.

These resignations were approved without discussion as consent agenda items.

3. Recommendations

- Scott Alcorn, JCSC Summer School Bus Driver, \$18.00 hr. (24 days), effective 5/30/2023.
- Mike Aubuchon, JCHS Summer School Para Pro, \$19.20 hr. x 4.25 hrs. day x 24 days, effective 5/30/2023.

- Crissy Beesley, JCS Food Service Secretary (full time to part time – 15 hrs. weekly), effective 2023-2024 school year.
- Wren Bevers, JCHS Volunteer Color Guard Coach, effective 5/24/2023.
- Ken Bock, JCSC Summer School Bus Driver, \$13.00 hr. (24 days), effective 5/30/2023.
- Jessica Conrad, JCMS Attendance Secretary to JCS IT Secretary, \$20.45 hr. x 8 hrs. day (260-days year), effective 6/09/2023.
- Desiree Cummings, JCSC Summer School Bus Driver, \$17.00 hr. (24 days), effective 5/30/2023.
- Barb Miller, JSC Food Service Financial Secretary (change from 205-days to 210-days), effective 7/01/2023.
- Angela Richart, JCHS to JCMS Cook, effective 5/16/2023.
- Avery Witt, JCHS Student Office Worker (Temp), \$11.00 hrs. x 4 hrs. day, effective 2023-2024 school year.

Mr. Shepherd made a motion to approve the above support staff recommendations. Mr. Sullivan seconded the motion. 5 yes, 0 no. Approved.

4. Conference Requests

- Tim Poer, Director of Transportation, STAI Conference, 6/26 – 6/29/2023, Westfield, IN.

This conference was approved without discussion as a consent agenda item.

E. Finances (Policy 6000)

1. Donations, Approval

- PSI IOTA XI Sorority, \$600.00 to HE for 2023-2024 Art Club.
- John & Suzanne Kibbler in memory of Mindy Jester, \$100.00 to JCHS Band Department.
- Scipio Presbyterian Church, \$50.00 to JCHS Senior Book Fees / Lunch Balance.
- Martinrea Industries, Inc., \$500.00 to JCHS School Supply Shop.
- Schneck Medical Center, PE Uniform Shirts (\$8,000 value) to JCMS & JCHS.
- Vicki Carson Photography, 2 Light Sets & Accessories to JCHS TV Production Class and Yearbook Class.

Mr. Sullivan made a motion to approved the above donations. Mrs. Miller seconded the motion. 5 yes, 0 no. Approved.

2. Resolution, Approval

- a. *Attachment* - A Resolution Authorizing the Purchase of Gift Cards by School Officials and Employees.

Mr. Marsh stated that every two years we are required to renew this resolution to authorizing the purchase of gift cards by school officials and asked for approval.

Mrs. Miller made a motion to approve the above resolution. Mr. Shepherd seconded the motion. 5 yes, 0 no. Approved.

F. Property (Policy 7000)

1. JAMF IPAD Service Contract, Approval

Mrs. Johnson stated that the IT Department would like to upgrade the functioning of our app portal for grades K-2 IPADS and asked for approval of JAMF Service Contract.

A Resolution Authorizing the Purchase of Gift Cards by School Officials and Employees

Whereas, The Board of Trustees of Jennings County School Corporation must authorize the purchase of gift cards through an ordinance or resolution, and,

Whereas, The purpose for which gift cards are issued must be specifically stated in the claim docket, and,

Whereas, The designated responsible official or employee shall maintain an accounting system or log which include the names of the business from which the gift cards were purchased, their amounts, fund and account numbers to be charged, date the card was issued, person gift card was issued to, proof that the gift was received by the person it was issued to, and,

Whereas, The gift card will not be used to bypass the accounting system. Procedures for payments shall be no different than any other claim. The School Superintendent (school corporation), or principal (extracurricular account) must approve the expenditure and supporting documents such as paid bills and receipts must be available. Payment for gift cards will be made as with any other claim including supporting documentation.

Now therefore be it resolved, that the Board of Trustees of Jennings County School Corporation hereby authorizes the purchase of gift cards by an official or designated employee of the corporation, to be purchased for staff appreciation gifts or student appreciation/prize during the 2023-2024 and the 2024-2025 school years.


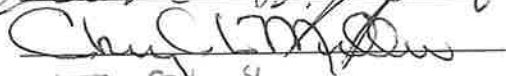

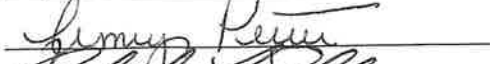

Resolution #: Bus2023-006

Adopted this 1st day of June, 2023.

**JENNINGS COUNTY SCHOOL CORPORATION
BOARD OF SCHOOL TRUSTEES**

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ATTEST: 
Secretary

Resolution Bus2023-004 – Appropriation Transfer Report

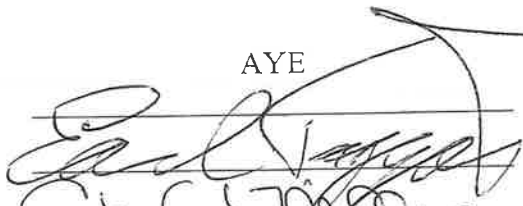
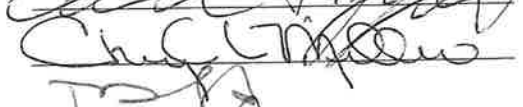
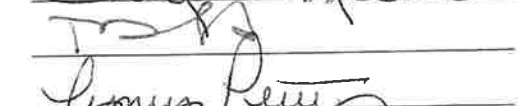
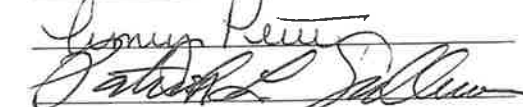
June 1, 2023


<u>Transfer from Account Number & Name</u>	<u>Transfer to Account Number & Name</u>	<u>Amount</u>
0101-33990.00-689.00-4015 Other*Other*Admin	0101-11200.00-611.00-4015 Instructional Supplies - JCMS	\$4,500.00
0300-25750.00-250.00-4015 CO – Emp. Drug Testing	0300-25750.00-593.00-4015 CO – Emp. Drug Testing	\$2,000.00
7931-22900.00-147.00-4015 Esser II–Oth Instruct Add'l Comp	7931-22900.00-142.50-4015 Esser II–Oth Instr Serv Salary	\$6,746.70
0101-11300.00-655.00-3345 HS – Instruct Equip Tech	0101-11300.00-611.00-3345 HS – Instructional Supplies	\$3,400.00
0300-26200.00-611.05-4015 HS – Maint. Emergency Reserve	0300-26200.00-611.02-4015 CO – Maint. Major Repair	\$16,300.00

The above transfers were made following Board approval by Resolution Bus2023-004 on May 11, 2023.

Presented this 1st day of June, 2023.

**JENNINGS COUNTY SCHOOLS BOARD OF
SCHOOL TRUSTEES**

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ATTEST: 
Pat Sullivan

Mrs. Miller made a motion to approve the JAMF Service Contract. Mr. Sullivan seconded the motion. 5 yes, 0 no. Approved.

G. Operations (Policy 8000)

1. 2023-2024 Calendar Change – Monday, April 8, 2024 – Solar Eclipse (E-Learning Day), Approval

Mrs. Johnson asked for a calendar change for the 2023 – 2024 school year. Mrs. Johnson asked that Monday, April 8, 2024 be an E-Learning day due to the full Solar Eclipse in our area.

Mr. Shepherd made a motion to approve the 2023-2024 calendar change. Mr. Taggart seconded the motion. 5 yes, 0 no. Approved.

H. Relations (Policy 9000)

1. MOU Literacy Cadre, Approval

Mr. Sullivan made a motion to approve the above MOU. Mrs. Miller seconded the motion. 5 yes, 0 no. Approved.

VII. Claims

The claims were presented for approval in the amount of \$1,657,023.77 (claims 13,240 – 13,449) and payroll in the amount of \$1,352,856.54 (check date 5/31/2023).

VIII. Other

A. Updates

1. Essential Service Committee Meeting 5/16/2023.

This item was included in the board packet.

2. Other

IX. Adjournment

Mr. Sullivan made a motion to adjourn the meeting at 7:13 p.m. Mr. Shepherd seconded the motion. 5 yes, 0 no. Approved.

The Board of Trustees of Jennings County School Corporation did not discuss any subject matter in the Executive Session other than that specified in the Public Notice.

BOARD OF TRUSTEES

Amy Pettit - President

Travis Shepherd

Chelsea Morrison - Vice President

Earl Taggart

Pat Sullivan - Secretary

Mary Lynn Whitcomb

Cheryl Miller