

**JENNINGS COUNTY SCHOOL CORPORATION**  
**Central Administration Office Building**  
**Executive Session**  
**Regular Board Meeting**  
**December 08, 2022**

**Executive Session:** The Jennings County School Corporation Board of School Trustees met in executive session on December 08, 2022 at 5:00 p.m. in the Special Education Board Room of the Jennings County School Corporation Central Administration Office Building, 34 West Main Street, North Vernon, IN 47265, to discuss the following in accordance with IC 5-14-1.5-6.1(b):

- (5) To receive information about and interview prospective employees. IC 5-14-1.5-6(b)(5).
- (9) To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process. IC 5-14-1.5-6.1(b)(9).
- (11) To train school board members with an outside consultant about the performance of the role of the members as public officials. IC 5-14-1.5-6.1(b) (11).

Board members present were Dr. Amy Pettit, Earl Taggart, Pat Sullivan, Chelsea Morrison, Tony Daeger, Travis Shepherd, and Susan Wahlman. Superintendent Nicole Johnson and Administrative Assistant Philip Marsh were also in attendance.

The Executive Session adjourned at 6:45 p.m.

**Regular Meeting:** The Board of School Trustees held its regular meeting in the Board Room of the Jennings County School Corporation Central Administration Office Building, 34 West Main Street, North Vernon, IN 47265. The meeting began at 7:00 p.m.

The following link was also available to live stream the Regular Board meeting from your home:

[https://youtu.be/QUdZQ\\_TSRPQ](https://youtu.be/QUdZQ_TSRPQ)

Board members present were Dr. Amy Pettit, Earl Taggart, Pat Sullivan, Chelsea Morrison, Tony Daeger, Travis Shepherd, and Susan Wahlman. Superintendent Nicole Johnson, Administrative Assistants Philip Marsh, Todd Ebinger, Amanda Sullivan, Roy Herr and Board Executive Secretary Debbie Andis were also in attendance.

This meeting was a meeting of the School Board in public for the purpose of conducting the School Corporation's business and it was not to be considered a public community meeting. There was time for public participation as indicated by the agenda. (Policy 0166)

Consent Agenda Items: The following items were provided to the Board for their review and approval. If any Board Member had a concern about an item, he/she would have requested that the item(s) be removed from this grouping to be voted upon individually.

The following consent agenda items were presented for approval without discussion:

- III. Minutes;
- VB2. Field Trips;
- VC1. Professional Staff: Leaves;
- VC2. Professional Staff: Resignations, Retirements;
- VC6. Conference Requests;
- VD1. Support Staff: Leaves;
- VD2. Support Staff: Resignations, Retirements;
- VD4. Conference Requests;
- VI. Claims;

Information Items: These items were given to the Board to review. If a Board Member wished to discuss any of these items; he/she would have indicated that the item(s) be removed from the grouping for discussion during the meeting.

The following information items were shared with the Board:

- VE5. November Fund Report
- VIIA1. North Vernon Redevelopment Commission Meeting Minutes 10/18/2022.
- VIIA2. Area Plan Commission Meeting Minutes 11/07/2022.
- VIIA3. Thank you card, WeCare TLC, LLC

## **Agenda**

- I. Pledge  
The President opened the meeting with the Pledge of Allegiance.  
Dr. Pettit welcomed everyone that joined us this evening. Dr. Pettit noted that we are live streaming this event.
- II. Consent Agenda Items  
Mr. Taggart made a motion to remove the Claims from Consent Agenda Items. Mr. Daeger seconded the motion. (These were discussed under VI - Claims)  
7 yes, 0 no. Approved
- III. Minutes of the Executive Session and the Regular Board Meeting of November 10, 2022.  
These minutes were approved without discussion as consent agenda items.
- IV. Community Non-Agenda Items
  - The President asked if anyone would like to speak on any items on the agenda or any other topic.  
There were no comments.
  - Presentation of Appreciation Plaques to Tony Daeger and Susan Wahlman.  
Dr. Pettit voiced her appreciation to Tony Daeger and Susan Wahlman, who's last board meeting is tonight. Dr. Pettit presented them with appreciation plaques, with years of service, and thanked them for all the work they've done.  
Refreshments were served.

V. New Business

A. Administration (Policy 1000)

1. Director of Curriculum and Instruction, Approval

- Carrie Manowitz, Director of Curriculum and Instruction, 260 days at \$103,300 yr., effective 1/02/2023.

Mr. Taggart made a motion to approve Carrie Manowitz as Director of Curriculum and Instruction. Mr. Sullivan seconded the motion.

7 yes, 0 no. Approved.

B. Programs (Policy 2000)

1. Food Service Presentation on HS Cafeteria Fruit & Vegetable Options, Inform Stacie Green, Food Service Director, shared information regarding the fruit and veggie bar upgrade for JCHS which is intended to increase student interest. Our plan is to implement two self - serve serving lines and will ask for approval at our next board meeting.

2. Field Trips

- Bradley Briggs, JCHS FFA to Purdue University & Rossville High School, effective 12/9 – 12/10/2022.
- Angie Klene, JCMS 8<sup>th</sup> Graders to Gettysburg & Washington DC, effective 5/03 – 5/07/2023.

These field trips were approved without discussion as consent agenda items.

C. Professional Staff (Policy 3000)

1. Leaves

- Colby Vogel, JCHS Teacher, leave effective 11/28/2022 – 12/12/2022. This leave was approved without discussion as a consent agenda item.

2. Resignations/Retirements

- Briana Barger, JCHS Teacher, resignation effective end of 2022-2023 school year.
- Lisa Hearne, SCE Teacher, resignation effective 12/16/2022.

These resignations were approved without discussion as consent agenda items.

3. Recommendations

- Halea Gibbons, JCMS English Teacher, \$44,100 yr., effective 1/03/2023.

Mr. Sullivan made a motion to approve the above recommendation. Mr. Shepherd second the motion. 7 yes, 0 no. Approved.

4. High Ability Contacts - \$550. stipend, Approval

- BCE – Cody Robbins
- GCE – Theresa Ragsdale
- HE – LuAnn Gant
- NVE – Kaycee Downey
- SE – Emily Ponsler
- SCE – Abby Capes
- JCMS – Zabrina Nicholson & Tara Kelley (split)
- JCHS – Charlie Woolf

Mrs. Johnson stated that these are annual ECA positions that we approve each year for building support and are paid for by the High Ability Grant.

Mr. Daeger made a motion to approve these High Ability Contacts. Mr. Sullivan seconded the motion. 7 yes, 0 no. Approved.

5. St Mary's Title 1 Tutor for 22-23 school year, Approval

- Meredith Inman (second semester only)
- Lindsey Morris
- Angie Kelley
- Sandi Kirchner

Mrs. Johnson stated that these are annual positions we approve each year to cover our required services for the Title 1 Grant for St. Mary's. It's \$1,000 each semester and paid by the Title Grant.

Mr. Taggart made a motion to approve St Mary's Title 1 Tutors. Mrs. Wahlman seconded the motion. 7 yes, 0 no. Approved.

6. Conference Requests

- Jennifer Laman, Cody Robbins, Melissa Patterson, Cindy Law, Danielle Wiley, Amber Hook, Judy White, Tricia Richey, Vi Davis, Tara Kelley, Stephanie Puckett, and LuAnn Gant, IN STEM Education 2023 Conference, Purdue University, West Lafayette, IN, effective 1/12/2023. (Paid by STEM Integration Grant)
- Ashley Long & Karoline Thomas, IN STEM Education 2023 Conference, Purdue University, West Lafayette, IN, effective 1/12/2023.
- Chris Billings, Paige Chadwick, Lindsey Frey, & Jamie Tartell, IMEA Professional Development Conference, Fort Wayne, IN, effective 1/13 – 1/14/2023.

These conferences were approved without discussion as consent agenda items.

D. Support Staff (Policy 4000)

1. Leaves

- Cathy Hulse, GCE Para Pro, unpaid leave effective 11/28 – 12/02/2022.
- John Irwin, JCS Bus Driver, unpaid leave effective 11/14/2022 – 1/30/2023.
- Kayla Pyle, JCS Bus Aide, unpaid leave effective 11/14 – 11/22/2022.
- Katherine Safley, JCHS Cook, unpaid leave effective 11/15 – 11/22/2022.
- Deanna Smith, SCE Para Pro, unpaid leave effective 11/28, 11/30, 12/01, and 12/2/2022.

These leaves were approved without discussion as consent agenda items.

2. Resignations/Retirements

- Heather Combs, JCHS Para Pro, resignation effective 11/15/2022.

This resignation was approved without discussion as a consent agenda item.

3. Recommendations

- Ralph Byard, SCE Custodian full time to part time, effective 11/08/2022.
- Savanna Caneer, SCE Para Pro full time to part time, effective 11/14/2022.
- Pamela Craven, JCS Sub Nurse, \$20.00 hr., effective 12/07/2022.
- Sheyanna Cravens, JCHS SPED Para Pro, \$13.00 hr. x 7.5 hrs. day, effective 12/09/2022.
- Rhonda Daniels, SE SPED Para Pro, \$14.70 hr. x 7 hrs. day, effective 11/28/2022.
- James Fuel, JCS Bus Driver 8 hrs. day to 6 hrs. day, effective 1/03/2023.
- Leah Harriman, JCHS Music Para Pro, \$13.50 hr. x 7 hrs. day, effective 12/01/2022.

- Jason Jennings, JCS Bus Mechanic, \$21.50 hr. x 8 hrs. day, effective 11/28/2022.

Mrs. Wahlman made a motion to approve the above recommendations. Mr. Shepherd seconded the motion. 7 yes, 0 no. Approved.

4. Conference Requests

None at this time.

E. Finances (Policy 6000)

1. Donations, Approval

- Coffee Creek Christian Church, \$250.00 to GCE for Students in Need.
- NVIC, \$250.00 Grant to NVE for Title Books/Supplies.
- Jennings County Public Library, \$500.00 to SE Library
- Scipio United Methodist Church, \$100.00 to SE for Students in Need for Breakfast / Lunch.
- Jennings County-Purdue Extension Office, \$45.00 and Canned Foods to JCHS Panther Pantry.
- Rose Acres Farms, 1 Case Eggs to JCHS Culinary Arts Class.
- Hardwood Farms, Inc., \$1,000.00 to JCHS Winter Formal.
- Emily & Mark Greenwald, \$500.00 to JCHS Alternative Education Thanksgiving Dinner.
- LeAna & Matt Matern, \$100.00 to JCHS Alternative Education Thanksgiving Dinner.
- Tempest Tool & Machining, Inc., \$250.00 to JCHS Black Cat Racing Team.
- Vogel's Mowing Service, \$100.00 to JCHS Black Cat Racing Team.
- Steve Elsner, \$500.00 to JCHS Culinary Arts Class.
- MidAmerica Safety Solutions, \$500.00 to JCHS Alternative Education Thanksgiving Dinner.
- Jennings County Community Foundation 2022 Classroom Grant to JCHS Teachers:
  - Pamela Lovegrove - \$364.42
  - Debby Jackson - \$297.60
  - Tracy Martin - \$57.26
- Zion Baptist Church, \$500.00 to JCS HOPE Food Program.
- Joy of Giving, \$1,000.00 to JCS HOPE Food Program.
- Joy of Giving from Anonymous Donor in Honor of Bob Kent, \$3,000.00 to JCS HOPE Food Program.

Mr. Sullivan made a motion to approve the above donations. Mr. Daeger seconded the motion. 7 yes, 0 no. Approved.

2. Sub Pay Rate, Approval

Mrs. Johnson presented the new proposed sub pay scale that is an increase for all levels of sub experience and asked for approval.

\$95.00 day – High School Diploma

\$100.00 day – Associates

\$105.00 day – Bachelors

\$120.00 day – Teaching License

\$238.39 day (starting day 1) – JCSC Retired Teacher

Mr. Daeger made a motion to approve the Sub Pay Rate. Ms. Morrison seconded the motion. 7 yes, 0 no. Approved.

**A Resolution Authorizing the Treasurer or Deputy Treasurer of Jennings County Schools to make payment of claims without board action prior to January 12, 2023, and to allow the Treasurer or Deputy Treasurer to make transfers of Appropriation within the Education, Debt Service, and Operations Funds in order to Balance Major Account Classifications**

**Whereas,** The Board of Trustees of Jennings County Schools is not scheduled to have a meeting between December 8, 2022, and January 12, 2023, and,

**Whereas,** It is necessary to have Board action in order to pay claims and to transfer appropriations with major account classifications, and,








**Whereas,** It is deemed to be in the public interest to facilitate the payment of amounts which are owed by the school corporation and to ensure that adequate appropriations are available for payment of such claims.

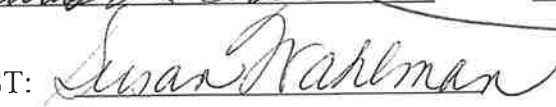
**Now therefore be it resolved,** that the Board of Trustees of Jennings County Schools hereby authorizes the Treasurer and Deputy Treasurer of the Corporation to pay outstanding claims and to transfer appropriated amounts within the 2022/2023 Education, Debt Service, and Operations Funds between December 8, 2022 and January 12, 2023.

Be it further resolved that a claim docket and appropriation transfer report for this period is to be presented to the Board for final action on or before the last regularly scheduled Board meeting in January 2023.

**Resolution #: Bus2022-015** Adopted this 8th day of December, 2022.

**JENNINGS COUNTY SCHOOL CORPORATION  
BOARD OF SCHOOL TRUSTEES**

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ATTEST:   
Secretary

**A Resolution Authorizing the Treasurer or Deputy Treasurer of Jennings County Schools to make Temporary Transfers from a Fund having a Sufficient Balance to a Fund having a Depleted Balance for December 31, 2022 Cash Flow Purposes**

**Whereas,** The Board of Trustees of Jennings County Schools was not scheduled to meet between December 8, 2022 and January 12, 2023, and,

**Whereas,** It is necessary to have Board action in order to temporarily transfer funds from a fund with a sufficient balance to funds with a depleted balance for cash flow purposes at the end of December 31, 2022, and,

**Whereas,** It is deemed to be in the public interest to ensure that adequate cash balances are available within each fund.

**Now therefore be it resolved,** that the Board of Trustees of Jennings County Schools hereby authorizes the Treasurer and Deputy Treasurer of the Corporation to make transfers from a fund having sufficient balance to any fund in need of money for cash flow purposes.

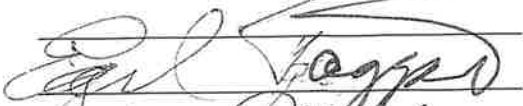
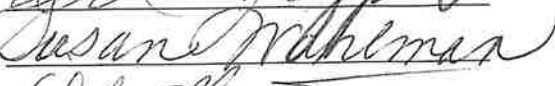

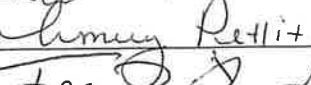


Be it further resolved that these transfers are temporary in nature and will be transferred back to the originating fund after the books are closed for the month of December 2022, and a report will be made to the Board in January of 2023, of the transfers made.

**Resolution #: Bus2022-016**                      Adopted this 8th day of December, 2022.

**JENNINGS COUNTY SCHOOL CORPORATION  
BOARD OF SCHOOL TRUSTEES**

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ATTEST:   
Secretary

## Resolution Bus2022-014 – Appropriation Transfer Report

December 08, 2022

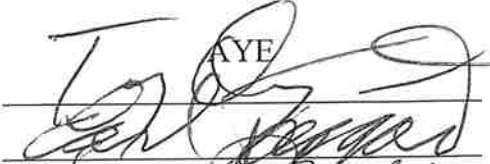

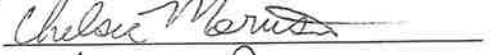
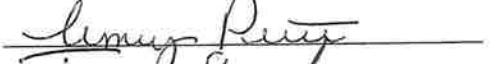


<u>Transfer from</u> <u>Account Number &amp; Name</u>	<u>Transfer to</u> <u>Account Number &amp; Name</u>	<u>Amount</u>
0300-23210.00-611.00-4015 CO – Supplies & Equipment	0300-23110.00-580.00-4015 CO – Board Mileage & Exp.	\$5,000.00
0300-23210.00-6140.00-4015 CO – CO Food Expense	0300-23110.00-580.00-4015 CO – Board Mileage & Exp.	\$3,000.00
0300-25195.00-593.00-4015 CO – Bank Service Charges	0300-25199.00-530.00-4015 CO – Postage & Meter Rental	\$3,000.00
0300-26400.00-432.00-4015 CO – Copier Maintenance	0300-47000.00-741.00-4015 CO – Copier Equip	\$17,000.00
0300-27010.00-593.00-4015 Trans – EE Drug Testing	0300-27300.00-612.00-4015 Trans – Bus Repairs & Tires	\$1,000.00
0300-27100.00-611.03-4015 Trans – Office Equip Non-Tech	0300-27300.00-612.00-4015 Trans – Bus Repairs & Tires	\$780.00
0300-27910.00-580.00-4015 Trans – Driver Training	0300-27010.00-614.00-4015 Trans – Food	\$675.00




The above transfers were made following Board approval by Resolution Bus2022-014 on November 10, 2022.

Presented this 8<sup>th</sup> day of December, 2022.

**JENNINGS COUNTY SCHOOLS BOARD OF  
SCHOOL TRUSTEES**

AYE	NAY
	
	
	
	
	
	

ATTEST:   
Susan Wahlman

11/29/22  
3:44:30

FUND TRANSFER POSTING

BDT20/PHILIP  
PAGE 1

0/00/00 - 99/99/99

ENTRY	DATE	DESCRIPTION	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT
22006	11/30/22	TR ED FUNDS TO OPS FUND			
			FROM: 101 60100.00 910.00 0 0	TRANSFERS FROM ONE FUND TO ANOTHER	1,000,000.00
			TO: 300 5200.00 0	TRANSFERS FROM ONE FUND TO ANOTHER	
				TOTAL	1,000,000.00
				GRAND TOTAL	1,000,000.00

ALLOWANCE OF TRANSFERS

I HEREBY CERTIFY THAT EACH OF THE ABOVE LISTED TRANSFERS ARE TRUE AND CORRECT AND I HAVE AUDITED SAME IN ACCORDANCE WITH IC 5-11-10-1.6.

Nov 30, 2022

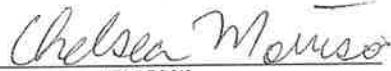
  
PHILIP MARSH  
FISCAL OFFICER

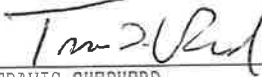
WE HAVE EXAMINED THE TRANSFERS LISTED ON THE FOREGOING BUDGET TRANSFER EDIT LISTING, CONSISTING OF PAGES, AND EXCEPT FOR TRANSFERS NOT ALLOWED AS SHOWN ON THE LISTING SUCH TRANSERS ARE HEREBY ALLOWED IN THE TOTAL AMOUNT OF \$ 1,000,000.00 DATED THIS 8<sup>TH</sup> DAY OF December 2022.


APPROVED BY THE STATE BOARD OF ACCOUNTS OCTOBER 1999 FOR: JENNINGS COUNTY SCHOOLS

  
AMY PETTIT  
BOARD PRESIDENT

  
PATRICK SULLIVAN  
BOARD MEMBER

  
CHELSEA MORRISON  
BOARD VICE PRESIDENT

  
TRAVIS SHEPHERD  
BOARD MEMBER

  
SUSAN WAHLMAN  
BOARD SECRETARY

  
TONY DAEGER  
BOARD MEMBER

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\_\_\_\_\_  
\_\_\_\_\_

  
EARL TAGGART  
BOARD MEMBER

Approved Resolution : BUS 2022 - 096

July 14, 2022

Jennings County School Corporation  
34 W. Main Street  
North Vernon, Indiana 47265

**Master Calendar**  
**2023 - 2024**

Board Approved 12/08/2022

Thursday, Friday, & Monday Aug 3, 4 & 7  
Tuesday, August 8  
Monday, September 4  
Wednesday, September 6  
Thursday, September 7  
Wednesday, September 20  
Thursday, September 21  
Friday, October 6  
October 9-13  
November 22-24  
Wednesday, December 20  
December 21 - January 3  
Thursday, January 4  
Monday, January 15  
Monday, February 19  
Friday, March 8  
March 18-22  
Friday, March 29  
Monday, April 1  
Thursday, May 23  
Friday, May 24  
Saturday, June 1

Teacher Organizational Days  
First Student Day  
Labor Day (no school)  
JCMS and JCHS Parent Conferences (3 hours)  
JCMS and JCHS Parent Conferences (3 hours)  
Elementary Parent Conferences (3 hours)  
Elementary Parent Conferences (3 hours)  
End of 1<sup>st</sup> Grading Period (43 days)  
Fall Break  
Thanksgiving Break  
End of 2<sup>nd</sup> Grading Period(45 days) & 1<sup>st</sup> Semester(88 days)  
Christmas & New Year Break  
Second Semester Begins – Students Return  
Martin Luther King Jr. Day (no school)  
Presidents Day (no school) Possible *Make-up Day*  
End of 3<sup>rd</sup> Grading Period (45 days)  
Spring Break  
Good Friday (no school)  
No School - Possible *Make-up Day*  
End of 4<sup>th</sup> Grading Period(47 days) & 2<sup>nd</sup> Semester(92 days)  
Teacher Work Day/Last Day  
JCHS Commencement 9:30 AM

*May 28, 29, 30, 31*

*Additional Make-Up Days (if needed)*

- *180 Student Days*
- *185 Teacher Days*
- *ELearning Days, Virtual Days or in session make up days will be used when school is cancelled due to weather or road conditions.*

3. READI Grant Match Commitment Letter, Approval

Mrs. Johnson stated that we need to formally approve our commitment to match the grant dollars of \$1,136,101 to receive the matching funds. The official letter will be sent to the READI grant approval committee.

Mr. Shepherd made a motion to approve the READI Grant Commitment letter.

Mr. Sullivan seconded the motion. 7 yes, 0 no. Approved.

4. Resolution, Approval

- a. *Attachment* - A Resolution Authorizing the Treasurer or Deputy Treasurer of Jennings County Schools to make payment of claims without board action prior to January 12, 2023, and to allow the Treasurer or Deputy Treasurer to make transfers of Appropriation within the Education, Debit Service, and Operations Funds in order to Balance Major Account Classifications.

Mrs. Wahlman made a motion to approve the above resolution. Mr. Daeger seconded the motion. 7 yes, 0 no. Approved.

- b. *Attachment* - A Resolution Authorizing the Treasurer or Deputy Treasurer of Jennings County Schools to make Temporary Transfers from a Fund having a Sufficient Balance to a Fund having a Depleted Balance for December 31, 2022 Cash Flow Purposes.

Mr. Shepherd made a motion to approve the above resolution. Mrs. Wahlman seconded the motion. 7 yes, 0 no. Approved.

F. November Fund Report

A copy of this report was included in the board packet.

G. Property (Policy 7000)

1. 2023 Roofing and Masonry Work at Various JCS Locations, Approval

Roy Herr asked for approval of the Martin Riley Architect – Engineering proposal for services in the amount of \$33,000.

Mr. Sullivan made a motion to approve the architect and engineering documents. Mr. Daeger seconded the motion. 7 yes, 0 no. Approved.

H. Operations (Policy 8000)

1. *Attachment* - 2023-2024 Master Calendar, Approval

Mrs. Johnson stated that the Master Calendar has been reviewed and selected by the JCCTA, discussed by administrators and asked for approval.

Mr. Shepherd made a motion to approve the 2023-2024 calendar. Mrs. Wahlman seconded the motion. 7 yes, 0 no. Approved.

VI. Claims

Mr. Taggart made a motion to remove for payment, voucher #11611 to IN School Board Association in the amount of \$250.00. Ms. Morrison seconded the motion.

TABLED 7 yes, 0 no. Approved.

The remainder of claims were presented for approval in the amount of \$1,964,104.10 (claims 11448 -11610 and 11612 – 11741) and payroll in the amount of \$1,254,781.03 (check date 11/30/2022).

Mr. Daeger made a motion to approve the remainder of claims. Mrs. Wahlman seconded the motion. 7 yes, 0 no. Approved.

VII. Other  
A. Update

1. North Vernon Redevelopment Commission Meeting Minutes 10/18/2022.
2. Area Plan Commission Meeting Minutes 11/07/2022.
3. Thank you card, WeCare TLC, LLC  
The three above minutes were included in the board packet.
4. Other

VIII. Adjournment

Mr. Shepherd made a motion to adjourn the meeting at 7:30 p.m. Mr. Daeger seconded the motion. 7 yes, 0 no. Approved.

The Board of Trustees of Jennings County School Corporation did not discuss any subject matter in the Executive Session other than that specified in the Public Notice.

BOARD OF TRUSTEES

\_\_\_\_\_  
Amy Pettit - President

\_\_\_\_\_  
Travis Shepherd

\_\_\_\_\_  
Chelsea Morrison - Vice President

\_\_\_\_\_  
Pat Sullivan

\_\_\_\_\_  
Susan Wahlman - Secretary

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Earl Taggart

\_\_\_\_\_  
Tony Daeger